

Financial and Technical Proposal

Asset Management System

Prepared For: IT Bangla Limited

Prepared by: Md. Abu Taher Rujel
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Optimal IT Limited

Date: January 23, 2016

To,

Concern

IT Bangla Ltd

32, Topkhana Road, Chattagram Bhaban (3rd Floor), Dhaka-1000

Subject: Asset Management System proposal

Dear,

Thanking you to make decision for install & implement Web Based **Asset Management System** for your **organization**. We are happy to provide you the solution. As per your requirements, we are submitting you project proposal for your system, please read it carefully and contact us for any change or addition.

Thanking you




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Md. Mahabubul Aziz Sumon

Director (Operation)

Optimal IT Limited

OPTIMAL IT LIMITED AT A GLANCE

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|--|--|
| Name of Company | Optimal IT Limited |
| Year Established | The company was established in the year 2005 |
| Type of Business | Private company |
| Business Function | Website design and software development company |
| Founders & Board of Members | <ul style="list-style-type: none"> ▪ Md. Shoriful Islam Palash ▪ Md. Mahbubul Aziz Sumon |
| Office Address | House-1/17 (Ground & 1 st Floor), Humayun Road, Mohammadpur, Dhaka-1207 |
| Total Employees | Thirty Five(35) |
| Departments | <ul style="list-style-type: none"> ▪ Software Development Team ▪ Website Development Team ▪ Business Development Team ▪ Management |
| Website Address | www.optimalbd.com |
| Company Phone | +88(02)9119217 |
| Cell: | +88 01614000401 - 01614000402 |
| Areas of Expertise | Website development, Software development, SEO (Search Engine Optimization), Graphics design, Automation |
| Market Coverage | Bangladesh, USA, UK, Germany |
| Logo |  |
| Motto | We feel pleasure to immerse in IT and happy to provide solution..... |

EXECUTIVE SUMMARY

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|--|--|
| BOARD OF DIRECTORS <ul style="list-style-type: none"> ▪ Md. Shoriful Islam Palash (Chairman) ▪ Md. Mahabubul Aziz Sumon (Managing Director) | OPERATING COMMITTEE <ul style="list-style-type: none"> ▪ Md. Mahabubul Aziz Sumon (Managing Director) & Head of operation ▪ Md. Hannan Mia, Manager, Accounts ▪ Md. Abu Taher: Project Manager |
| WEB DEVELOPERS TEAM <ul style="list-style-type: none"> ▪ Md. MinhajHasan, Sr. Web Developer ▪ Md. AbdusSalam, Sr. Web Developer ▪ AnamulHaqueRipon, Sr. Web Developer ▪ Md. Shamim al-masud, Asst. Web Developer ▪ Md. AkterHossain, Web Developer ▪ Md. Samsozaman Khan Shozol, Web Developer ▪ Md. HumayunKabir, Asst. Web Developer ▪ Md. KamrulHasanRijon Web WebDesigner | SOFTWARE DEVELOPERS TEAM <ul style="list-style-type: none"> ▪ Abul Bashar Darzi, Sr. Software Developer ▪ Md. Rohol Amin, Sr. Software Developer ▪ Md. SumanMiah, Jr. Software Developer ▪ Md. AbidHasan, Jr. Software Developer |
| GRAPHICS DESIGNER & NETWORK TEAM <ul style="list-style-type: none"> ▪ Md. AnamulHaque, Graphics Designer ▪ SajibAhemmed, Graphics Designer ▪ MrinalkrantiMondol, Asst. Hardware Engineer ▪ Md. Jamal Hossen, Asst. Networking Engineer ▪ Md. AbdusSobhan, Asst. Networking Engineer | SEO TEAM <ul style="list-style-type: none"> ▪ S.M NoornabiSohag, Asst. SEO Consultant ▪ Md. JubaerHasan, Asst. SEO Consultant ▪ Md. Imran Hossain, Asst. SEO Consultant ▪ MonoaraAkterShathi, Asst. SEO Consultant ▪ Niger Sultana Shova, Asst. SEO Consultant ▪ Md. Shahidul Islam, Asst. SEO Consultant |
| MOBILE APPS DEVELOPER TEAM <ul style="list-style-type: none"> ▪ BijoyDebnath ▪ Md. Abdus Salam | |

Proposed Application Features:

- ☐ Manage & keep record all tangible & intangible product
- ☐ Asset tracking under asset group & subgroup
- ☐ Some assigned group like Software Licenses, Accessories, Consumables and Property.
- ☐ Option to create multiple company under parent company
- ☐ Manage Acquisition, expire & warranty issue
- ☐ Yearly product Re- evolution using depreciation tool
- ☐ Option to manage asset current status under user, location
- ☐ Option to manage asset current status such as In store, use, repair, disposal, scrap etc.
- ☐ Option to manage customer & vendor database
- ☐ Client history including checkouts & checkins
- ☐ Asset insurance valuation
- ☐ Option to manage software license issue like vendor agreement, key, expire, user etc.
- ☐ Email alerts for expiring warrantees and licenses
- ☐ All reports will be export to PDF & XLS

User Management:

- Create new user
- User privilege setting
- User offer different levels of access
- Change user password

Used Technology:

- PHP 5.6
- MySQL 5.5
- JavaScript
- Ajax
- HTML/HTML5
- CSS/CSS3
- Adobe Photoshop CS5

Server Specification:

High Speed Linux (Dedicated/Shared) Hosting Server

OR

High Speed Local PC

Project Timeline and Financial Proposal:

| Work Description | Estimated Working Day | Price in BDT. |
|-------------------------------------|-----------------------|---------------|
| Web Based Asset Management Software | 60 Working Days | 4,00,000 |

Terms and Conditions:

Payment Terms

| SN | PAYMENT SCHEDULE | AMOUNT |
|--|---|--------|
| 1 | 1 st Payment along with the work order | 35% |
| 2 | 2 nd Payment made by after complete UI & Database Design | 35% |
| 3 | Final Payment After handover the project | 30% |
| The Total Amount is Excluding VAT Tax & Other charges. | | |

Development

- Here **Optimal IT Limited** is referred as **Developer** and **Client** is referred as **Purchaser**.
- Client will have to issue a Confirm Work order to Optimal IT Limited to start the job.
- Purchaser** will provide all the relevant data on time.
- Extra functional requirements will include extra cost
- Assign project coordinator from **ORGANIZATION side**, he/she providing all kind of project requirements, content, regular feedback to developer side.
- The length of the project mentioned above will also depend on the timely feedback/supply of relevant information/support from the concern (**Client**).
- Necessary Software, Hardware and Network requirements shall be provided by **the Purchaser** to deploy this application.
- After completion of the system, **the Developer** will provide tuning support for existing system 3 months.
- If Purchaser wants to continue support taken then need MMC (Monthly Maintenance contact).
- The Developer** will provide necessary training to concerned personnel of **the Purchaser** in order to operate this application efficiently. The maximum number of trainee will be **2 (Two)**.

11. The system will be installed at the computer center according to the management decision. And a comprehensive training will be provided to the selective personnel of the **ORGANIZATION**.

Some of our Software Client List

| SL | Company name | Address | Project Title |
|----|--|---|---|
| 1 | Delta Hospital Ltd. | Mirpur-1, Dhaka | Complete Hospital Management System A.K.M Amirul Islam(IT Admin) |
| 2 | Graphics Limited | Tejgaon I/A (1st Floor) Dhaka-1208 | Inventory Management system |
| 3. | Sigma Fashion Ltd. | RS-61,Donaid,Tajpur Road, Zirabo, Ashulia, Savar, Dhaka | HRM, Payroll, Leave and Attendance Management |
| 4. | AMBS Publishers and Distributor Limited | AMBS Publishers and Distributor Limited Address : 9/C Motijheel C/A, Dhaka-1000 | Sales & Distribution Management Tiny ERP |
| 5. | Multilink International Co. Ltd | UTC Level-12, 8 Panthapath Dhaka-1215, Bangladesh Tel: 9144359-60, 9120873, 8151606 | Sales & Distribution Management ERP |
| 6 | Dhaka South City Corp. | Phoenix Rd, Dhaka 1000 | HR, Attendance & Leave Management |
| 7 | Glory Group | Motijheel, Dhaka | HRM, Payroll, Leave and Attendance Management |
| 8 | <i>Unique Business System</i> | Banani | Customer Relationship Management (CRM) |
| 9 | Uttara Heart Center Ltd. | Mohammadpur, Dhaka | Billing & Pathology Lab Reporting System |
| 10 | Popular Hospital | Shalgaria, Pabna | Billing & Pathology Lab Reporting With Accounts Management System |
| 11 | Pabna Diagnostic Center | Radhanogor, Pabna | Billing & Pathology Lab Reporting With Accounts Management System |
| 12 | CIDD Project, UNICEF, Bangladesh | Motijheel, Dhaka | Iodine salt Monitoring system |
| 13 | Ideal Commerce College | Farmgate, Dhaka | Attendance System Student management & Result Processing System |
| 14 | ACS Textile Ltd. | Borpa, Narayanganj | Attendance system & Payroll Management System |

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|----|-------------------------------|--|---|
| 15 | Megateck Eng. Pt. Ltd. | Uttara, Dhaka | Attendance system & Payroll Management System |
| 16 | Mother Income Way | Arambag, Dhaka. | Commission Management |
| 17 | Relative Fashion Ltd. | Gazipur, Dhaka | Attendance & Leave Management System |
| 18 | Delta Hospital Ltd. | Mirpur-1, Dhaka | Attendance & Leave Management System |
| 19 | M.H.P International | Mohammadpur, Dhaka | Sales & Inventory Management |
| 20 | Sagar Jute Spinning Mills Ltd | Senhati,Digholia,Khulna. | HRM, Payroll, Leave and Attendance Management |
| 21 | Manvill Styles Limited | 728, South Shyampur, Hemayetpur, Savar,Dhaka 1013 | HRM, Payroll, Leave and Attendance Management |
| 22 | AftabBahumukhi Farms Ltd. | Islam Chamber (13 th Floor), 125/A, Motijheel C/A, Dhaka-1000, Bangladesh | Point of Sales |
| 23 | National Unify High School | Nandipara, Road-5, Khilgaon, Dhaka, | Student attendance management & Integrated SMS Module |
| 24 | A-Hossain Group | House-06, Road-1, Dhanmondi-1 | HRM, Payroll, Leave and Attendance Management |
| 25 | Shepherd Group | Sertor#4, Road#4, Uttara | HRM, Payroll, Leave and Attendance Management |
| 26 | Lintas Tours & Travels | 193/C/1 Fakira Pool (Culvert Road) Motijheel C/A, Dhaka-1000. | Sales & Account Management |
| 27 | SAS Group | Comilla | HRM, Payroll, Leave and Attendance Management |

Etc.